



The following schedule of fees applies to **non-member** weddings at Ohio City Community Church of God.
Wedding Fees\$ 500.00

(This fee includes: Use of Sanctuary, Wedding Coordinator, Custodial Services & Sound Technicians.)

A \$100.00 refundable security deposit is also required in addition to your deposit of half the Wedding Fees (\$250.00).

Weddings will be scheduled and Wedding Coordinator will be available only after half of the above fees are paid. (\$250.00 deposit, Plus \$100.00 refundable security deposit)

After a deposit of half the fees have been paid the Pastor may be contacted to schedule pre-marital counseling.

Any other optional items such as kneeling rail, aisle runner, and candelabra are not available but may be obtained through a florist or rental agency.

All attire, music and ceremony must be approved by the Pastor at least one month prior to the ceremony.

Any decorating of the sanctuary and the prompt removal of those decorations, as well as any gifts or rental items will be accomplished by the wedding party. OCCG custodial staff will prepare the sanctuary in advance of the wedding rehearsal.

Due to other uses of the sanctuary, we cannot accommodate Sunday weddings. All Saturday weddings must be scheduled no later than 3:00 p.m.

Use of OCCG's Wedding Coordinator is mandatory for all weddings. She will assist you with all of your wedding needs and make all arrangements other than scheduling pre-marital counseling with Pastor Bevington. Please contact our wedding coordinator, **Linda Boroff** at **419-203-9512**

For your convenience an accomplished pianist is available for a fee of \$75.00. He or she will attend both the rehearsal & the wedding. If you choose not to use live accompaniment you may use our wedding CD.

Appointments with the Pastor need to be during his regular office hours: Tuesday-Friday 9:00 a.m. – 4:00 p.m.

Absolutely no smoking, alcohol, rice, or bird seed are permitted on the premises. It will be the wedding party's responsibility to see that there is no smoking on the property. If the No-Smoking policy is not enforced the \$100.00 security deposit will be kept by the church to pay for additional grounds keeping and/or cleaning of the property and facility.

Reception

Fee for Reception\$200.00 (Fee includes set up & take down of tables & chairs; vacuuming of hall & stairs and cleaning of bathrooms.) The wedding party should contact the Wedding Coordinator to make arrangements to use the Reception Hall.

There is also a \$100.00 refundable security deposit required which will be returned when all clean up responsibilities are completed and a satisfactory inventory of the kitchen is completed by the OCCG Wedding Coordinator.

Wedding party's responsibilities: Decorating, completely clearing all tables, bagging trash and leaving the kitchen area & downstairs clean.

Saturday night receptions must be completed by 7:00 p.m.

You will need to provide food items, and if you use a caterer, an additional fee of \$75.00 will be charged for the use of our kitchen. Caterer will need to furnish all utensils and will be responsible for their own clean up.

If you would like to try to use the kitchen for complete preparation and serving of food, you will need to make an appointment with the Wedding Coordinator to inventory the kitchen and find out what is available and what you will need to supply. If after the inventory of the church kitchen you still want to use the kitchen for preparation and serving of food, there will be an additional cost of \$300.00.

No food is allowed upstairs.

In order to keep his own marriage happy and peaceful the Pastor will not be available to attend rehearsal dinners or wedding receptions. (This is simply because people feel it is necessary to invite the Pastor in order to be polite. This is appreciated, however he would likely be the only person there who did not know anyone.